



## **ICT PD Action Plan 2008**

**Vision: To use ICT to support Learning Pathways in order to help teachers to deliver effective, purposeful learning programmes.**

**School Name: Bairds Mainfreight Primary School**

**Principal: Paul Mawhinney**

**Managers: Fiona McAree & Kim Benjamin**

**Facilitator: Nikki Hopkins, Johnathan Hills & Stuart Cooke**

**Date: March 2008**

### **Baseline Data:**

Baseline Data: All teachers at BMPS have been surveyed. This survey focused on past, present and future views and needs of all teachers. Teachers are varied in their confidence and use of an integrated approach to using ICT in their learning programmes.

Fee, Kim & Michelle will continue to oversee the implementation of Learning Pathways and will work with external facilitators to develop their own understandings and skills, while working with classroom teachers in the development of pedagogy around current teaching and learning practices.

The ICT team will continue to provide the support and training needed to enable teachers to use/integrate ICT into Learning Pathways and for planning. This team will provide assorted approaches e.g. 'Just in Time', Staff meetings, Syndicate meetings etc, when needed/identified with teachers.

Learning Pathways and New Curriculum implementation will be the focus for staff meetings this year. The Management Team will lead this with support from the external facilitators.

Support for Fee, Kim and the ICT team will come through release time paid by the cluster and BMPS to attend conferences/courses. Fee and Kim will participate in Ako Nga Kura cluster days.

BMPS will continue to use an integrated approach for school wide learning.

The school is well equipped with ICT hardware and software. This year each classroom and our ICT suite has had a SMART board installed. This will be the focus for the majority of our PD throughout 2008.

**OBJECTIVE 1: to continue to build 'learning conversations' across the learning community, strengthening networks between Management, lead teachers and teachers**

<b>TASKS</b>	<b>WHO</b>	<b>TIMEFRAME</b>	<b>SUCCESS INDICATORS</b>
1.1 Hold Staff and/or Syndicate meetings at least once a term	Lead Teachers and Staff	Termly	<ul style="list-style-type: none"> <li>Syndicate/ Staff meetings held with beginning/strengthened knowledge and networking evident</li> </ul>
1.2 Key staff to attend cluster and regional days	Principal , Lead teachers	Ongoing	<ul style="list-style-type: none"> <li>Ongoing dialogue between staff members</li> </ul>
1.3 Selected staff to visit other suitable schools	Staff as selected	Ongoing	<ul style="list-style-type: none"> <li>Courses attended, visits made, ideas shared with staff</li> <li>Visible evidence of shared classroom practice</li> <li>Beginning/increased use of higher order thinking tools</li> </ul>

**OBJECTIVE 2: To continue to develop Ako Nga Kura Cluster's ICT PD Vision through the school's ICT Action Plan.**

<b>TASKS</b>	<b>WHO</b>	<b>TIMEFRAME</b>	<b>SUCCESS INDICATORS</b>
2.1 Review and write current School Action Plan	Kim & Fee	March	<ul style="list-style-type: none"> <li>Actions plans in place and shared with staff</li> <li>Action plans being implemented</li> </ul>
2.2 Share Cluster Vision with full Staff	Kim & Fee	April	<ul style="list-style-type: none"> <li>Progress reported to Principal and BOT</li> </ul>
2.3. Continually review and develop ICT skills & knowledge using PD	Management team	Ongoing	<ul style="list-style-type: none"> <li>Ict skills &amp; knowledge developed and shared with staff through varied PD approaches</li> </ul>

**OBJECTIVE 3: To revise Facilitator and Lead Teachers Job Descriptions based on teachers' current ICT needs**

<b>TASKS</b>	<b>WHO</b>	<b>TIMEFRAME</b>	<b>SUCCESS INDICATORS</b>
3.1 Formulate and agree on Facilitator Job Description	Principal and Lead Teachers	March	<ul style="list-style-type: none"> <li>Facilitator engaged</li> <li>Documents agreed to and issued</li> </ul>
3.2 Formulate and agree on Lead Teachers' Job Descriptions	Principal Lead teachers	March	<ul style="list-style-type: none"> <li>A clear direction and expectations provided for Lead teachers</li> <li>Documents agreed to and issued</li> <li>Review meetings scheduled</li> <li>Attend conferences and workshops as appropriate</li> </ul>

**OBJECTIVE 4: To revisit Ako Nga Kura cluster's vision with all teachers, highlighting any changes in direction**

<b>TASKS</b>	<b>WHO</b>	<b>TIMEFRAME</b>	<b>SUCCESS INDICATORS</b>
4.1 Share Cluster Vision with full Staff	Kim & Fee	April	<ul style="list-style-type: none"> <li>Vision and overview presented to whole staff</li> </ul>
4.2 Share Cluster vision and developments with BOT	Principal and Lead Teachers	Term 2	<ul style="list-style-type: none"> <li>Vision, overview &amp; examples of ICT in action presented to BOT &amp; Mainfreight</li> </ul>
4.3 Share Cluster vision and developments with the Bairds Mainfreight community	Principal, Lead Teachers and Staff	Term 1, 2 & 4	<ul style="list-style-type: none"> <li>Vision, overview &amp; examples of ICT in action presented to wider community</li> </ul>

**OBJECTIVE 5: To continue to support and develop teacher's ICT needs and integration into the curriculum**

<b>TASKS</b>	<b>WHO</b>	<b>TIMEFRAME</b>	<b>SUCCESS INDICATORS</b>
5.1 Survey new staff re levels of confidence and practice	Fee	March	<ul style="list-style-type: none"> <li>All new staff surveyed and results summarized</li> </ul>
5.2 All teachers to set Personal Appraisal Goals – which include Student related goals	Management team & staff	March	<ul style="list-style-type: none"> <li>Goals set and approved</li> </ul>
5.3 To establish an ICT team	Management team	Term 1	<ul style="list-style-type: none"> <li>An ICT team will meet the needs of staff &amp; students</li> </ul>
5.3 School wide PD programmes set up, with a variety of approaches to suit individual needs with a focus on SMART boards and Learning Pathways Model	ICT team	Ongoing	<ul style="list-style-type: none"> <li>School wide PD programmes in progress throughout 2008</li> </ul>
5.4. Review and revise Curriculum Planning forms	Management team & staff	Ongoing	<ul style="list-style-type: none"> <li>Staff progress evident in Curriculum Planning, Class Programmes and student learning</li> <li>A variety of mentoring and coaching models will be evident</li> </ul>

5.6 Continue to revise and make changes arising from New Curriculum implementation	Management team & Team Solutions	Ongoing	<ul style="list-style-type: none"> <li>Curriculum planning documents revised and put in place</li> <li>New curriculum changes implemented</li> </ul>
5.7 To redevelop our ICT suite into a multi media learning centre e.g. SMART Board, video camera	ICT Team Mainfreight	By Term 4	<ul style="list-style-type: none"> <li>Teachers and children are confidently using a variety of ICT equipment</li> <li>Children are engaged in using a variety of ICT tools in an integrated learning environment</li> </ul>

**OBJECTIVE 6: To link 'best practice' in authentic contexts through an *integrated approach* to learning**

TASKS	WHO	TIMEFRAME	SUCCESS INDICATORS
6.1. Keep up to date with current research into best practice	All staff	Ongoing	<ul style="list-style-type: none"> <li>Key personnel sharing current research</li> </ul>
6.2. Develop relevant PD & resources for promoting higher order thinking skills	Management Team	Ongoing	<ul style="list-style-type: none"> <li>Resources regularly added to, shared and implemented across the school, evident in Curriculum plans and student learning</li> </ul>
6.3. Continue to refine and develop Planning templates	Management Team & staff	Ongoing	<ul style="list-style-type: none"> <li>New templates in use</li> </ul>
6.4. To implement a whole school approach to Curriculum Delivery – incorporating ICT and Thinking Skills	All staff	Term 2	<ul style="list-style-type: none"> <li>New approach and templates in use</li> </ul>
6.5. Unpack and map our own school curriculum	Management Team, Team Solutions & staff	By end of year	<ul style="list-style-type: none"> <li>New Curriculum documents in place</li> </ul>

**OBJECTIVE 7: To encourage student ownership of new learning**

<b>TASKS</b>	<b>WHO</b>	<b>TIMEFRAME</b>	<b>SUCCESS INDICATORS</b>
7.1. Assist students to set authentic tasks 7.2. Facilitate student involvement in planning process 7.3. Provide opportunities for student self reflection and feed forward	All students  All students  All students	Ongoing	<ul style="list-style-type: none"><li>• Active engagement of students in learning</li><li>• Opportunities for presenting new learning to wider audiences</li><li>• Opportunities for students to take own direction in learning</li><li>• Formative assessment approaches evident</li><li>• Evidence of student achievement</li></ul>

We develop citizens who will build a world of the future  
secure in the knowledge that, "Anything is Possible".

