



HUNUA SCHOOL

HUNUA SCHOOL ICT PD Action Plan 2008

Vision: To use ICT to support Learning Pathways in order to help teachers to deliver effective, purposeful learning programmes.

Principal: H Frost

Lead Teacher: F McFall

Facilitator: Jacqui Sharp

Date: March, 2008

Our focus this year is to have the teachers more **fully integrate the use of ICT in their teaching**. To this end we have had each teacher spend 45 minutes individually with our facilitator, Jacqui Sharp and also attend a two hour staff meeting. The aim of these sessions was to examine where we are at on the continuum to curriculum integration. Teachers are to continue considering their positions and will set goals from there. Jacqui is to continue working with the staff, taking at least one staff meeting and two days of individual sessions a term.

Other major foci this year are continuing with the Learning Pathways approach, higher order thinking strategies and tools, an integrated whole school approach to planning, updating our approaches and documents in line with the new curriculum, developing our assessment and reporting procedures, developing ICT skills in a variety of programmes and integrating it all.

Fran McFall continues as the Lead Teacher. She is supported by the Principal Heather Frost. Other teachers contribute as their knowledge and skills allow. Patrick Leonard continues as our ICT technical support person.

Hunua is allocated 32 days of "Lead Teacher" release per term again this year. These will be allocated to release not only Fran but other teachers for professional development. Orere School will be invited to attend some sessions.

The school has not managed to obtain funds for the new computers for the hub. The complication re the trust closing continues. The BOT may need to look at applying elsewhere. It is hoped that further progress on obtaining hardware such as Mimio boards and more data projectors will be made using other trust funds.

GOAL 1: to continue to build 'learning conversations' across the Hunua School learning community, and Cluster schools. Strengthening networks between Cluster schools, lead teachers and teachers

TASKS	WHO	TIMEFRAME	SUCCESS INDICATORS
1.1 Hold Staff and/or Syndicate meetings (On such things as ICT, HOT, The Curriculum, Integrated Planning, assessment and reporting)	All Staff (Led by Heather Frost, Fran McFall, or Jacqui Sharp. Possibly Clevedon?)	On-going (Jacqui Sharp one staff meeting per term)	<ul style="list-style-type: none"> Syndicate/ Staff meetings held with strengthened knowledge and networking evident Rigorous & stimulating dialogue between staff members Planning/assessment/reporting documents reflecting current thinking, developed, reviewed and in use
1.2 Key personnel to attend cluster and regional days?	Principal , Lead teachers Staff	Cluster Days (4th April, 30th May, 19th Sept (include Student Presentations) 5th Dec.	<ul style="list-style-type: none"> Courses attended, visits made ideas shared with staff Visible evidence of shared classroom practice
1.3 Selected staff to visit other suitable schools	Selected staff NB Orere staff Invited to some	Ongoing	<ul style="list-style-type: none"> Increased use of higher order thinking tools Increased use of ICT

GOAL 2: To continue to develop Ako Nga Kura Cluster's ICT PD Vision through the school's ICT Action Plan.

TASKS	WHO	TIMEFRAME	SUCCESS INDICATORS
2.1 Review and write current School Action Plan	F McFall	March	<ul style="list-style-type: none"> Actions plans in place and shared with staff Action plans being implemented
2.2 Share Cluster Vision with full Staff	F McFall, H Frost	1 May TOD (if not at Staff Meeting beforehand)	<ul style="list-style-type: none"> Progress reported to Principals and BOTs
2.3. Constantly promote and review toolbox material through PD structure	F McFall, H Frost, Jacqui Sharp	Ongoing	<ul style="list-style-type: none"> Toolbox material added to and shared with staff through varied PD approaches

GOAL 3: To revise Facilitator and Lead Teachers Job Descriptions based on teachers' current ICT needs

TASKS	WHO	TIMEFRAME	SUCCESS INDICATORS
--------------	------------	------------------	---------------------------

3.1 Formulate and agree on Facilitator Job Description	Principal and Lead Teachers	February/March	<ul style="list-style-type: none"> • Facilitator engaged • Documents agreed to and issued • A clear direction and expectations provided for Lead teachers • Documents agreed to and issued • Review meetings scheduled
3.2 Formulate and agree on Lead Teachers' Job Descriptions	Principal	March April	

GOAL 4: To revisit Ako Nga Kura cluster's vision with all teachers, the school BOT, and the Hunua Community, highlighting any changes in direction

TASKS	WHO	TIMEFRAME	SUCCESS INDICATORS
4.1 Share Cluster and school Vision with full Staff	FM HF	1 May TOD (if not at Staff Meeting before)	<ul style="list-style-type: none"> • Vision and overview presented to whole staff • Vision and overview presented to BOT • Vision and overview presented to wider community
4.2 Share Cluster and school vision and developments with BOT	Principal and Lead Teachers	Term 2	
4.3 Share Cluster and school vision and developments with the Hunua community	Principal, Lead Teachers	Term 2 (Combine BOT and Community???)	

GOAL 5: To continue to support and develop each teacher's ICT needs and integration into the curriculum

TASKS	WHO	TIMEFRAME	SUCCESS INDICATORS
5.1 Survey Teacher levels of adoption of ICT	Jacqui Sharp with staff	26 March	<ul style="list-style-type: none"> • Staff reflecting on degree of adoption and setting goals relevant to level • Teachers participate in individual and staff meeting sessions with Jacqui • Goals set and approved • School wide PD programmes established and being implemented as appropriate • Staff progress evident in Curriculum Planning, Class Programmes and student learning outcomes • A variety of mentoring and coaching
5.2 Assist all staff to set ICT related Personal Appraisal Goals		April May	
5.3 All teachers to set Personal Appraisal Goals – Personal & Student related		Initial Term 1 outline March Individual/class related Term 1 April	

<p>5.4 School wide PD programmes set up, with variety of approaches to suit individual needs – e.g. Mentoring, Jit, small grp etc.</p> <p>5.5. Review and revise Curriculum Planning forms</p> <p>5.6 Initiate changes arising from Draft Curriculum implementation</p>	<p>Hunua Management and Teachers</p>	<p>Through out year Term 1 Numeracy Term 2 (Beginning with 30 April (Management) 1 May (All teachers) TOD 1 May) Science, English.</p> <p>Ongoing</p> <p>Ongoing</p>	<p>models will be evident</p> <ul style="list-style-type: none"> Some Curriculum planning documents revised and put in place Draft curriculum changes being implemented
---	--------------------------------------	--	---

GOAL 6: To link 'best practice' in authentic contexts through an *integrated approach* to learning

TASKS	WHO	TIMEFRAME	SUCCESS INDICATORS
<p>6.1. Keep up to date with current research into best practice</p> <p>6.2. Develop relevant toolkits for promoting higher order thinking skills</p> <p>6.3. Continue to refine and develop Planning templates</p> <p>6.4. Continue developing and implementing a whole school approach to Curriculum Delivery – incorporating ICT and Thinking Skills</p> <p>6.5. Unpack and map our own school curriculum</p>	<p>Key personnel and all staff</p> <p>Jacqui Sharp, F McFall, H Frost & others</p> <p>All staff</p> <p>Jacqui Sharp and staff</p> <p>All staff</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Term 2</p> <p>Term by term</p>	<ul style="list-style-type: none"> Key personnel sharing current research Toolkits regularly added to, shared and implemented across the school, evident in Curriculum plans and student learning outcomes New templates being developed and in use New approach in use New Curriculum documents in place Mapping of each term's work recorded and available for review Planning showing evidence of previous mapping

GOAL 7: To encourage student ownership of new learning

TASKS	WHO	TIMEFRAME	SUCCESS INDICATORS
<p>7.1. Assist students to set authentic tasks</p> <p>7.2. Facilitate student</p>	<p>All students</p> <p>All students</p>	<p>Ongoing</p>	<ul style="list-style-type: none"> Active engagement of students in learning Opportunities for presenting new learning wider audiences

involvement in planning process 7.3. Provide opportunities for student self reflection and feed forward	All students		<ul style="list-style-type: none"> • Opportunities for students to take own direction in learning • Formative assessment approaches evident • Evidence of student achievement in a variety of forms
--	--------------	--	--

Attending L@S conference

Attending mini conference James Nottingham

Proposed New Website – school leaders involved in updating

Update/remodel Classroom Manager

PD – SMARTS

Improve information area in classrooms

Purchase data projectors, trolley, mimios or smartboards.